Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SHRI SHAKTI DEGREE COLLEGE**
Name of the head of the Institution	**Dr. Jay Kishor**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05115237319**
Mobile no.	**8299364407**
Registered Email	**info.ssdc@gmail.com**
Alternate Email	**vivtrivedi07@gmail.com**
Address	**SANKHAHARI,GHATAMPUR**
City/Town	**KANPUR NAGAR**
State/UT	**Uttar pradesh**
Pincode	**209206**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**VIVEK TRIVEDI**
Phone no/Alternate Phone no.	**05122634374**
Mobile no.	**9415467732**
Registered Email	**info.ssdc@gmail.com**
Alternate Email	**vivtrivedi07@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ssdckanpur.org/images/documents/The%20Annual%20Quality%20Assurance%20Report%2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ssdckanpur.org/images/documents/ACADEMIC%20%20CALENDER%20%20TEACHER%20EDUCATION%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.72**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC	**10-Feb-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZERO	ZERO	ZERO	2019 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	90000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Organization of NAAC Sponsored Seminar Successfully. 2. Organization of Workshop on Entrepreneur Skill Development with the Cooperation of IIT,Kanpur. 3. Release of Journal named "ANDRI" by our Women Empowerment Cell. 4. Regular meetings of IQAC. 5. Finalization of ByeLaws of Students Council ,Code of Conduct for all stakeholders and Maintenance Policy and Procedure.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

No Data Entered/Not Applicable!!!
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	**10-Feb-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**14-Feb-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**10-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Institution's campus is wifi. Institution has its own website which provides following information : i) College Profile ii) Vision, Mission and Value of the institutions iii) Name of Governing bodies iv) List of Teachers and NonTeaching Staff v) Service Conditions of the staff vi) Plan, Planning and Policy vii) Assessment and Evaluation viii) Extension Activities ix) Prospectus for students x) Grievance Redressal xi) Student Charter xii) Placement Cell xiii) IGNOU Courses xiv) Special Cell xv) UGC Guidelines for students Entitlement xvi) Skill Development Courses xvii) Library Advisory Committee, Library Services and Library Rules xviii) Publications of Journal named "Vigyan Shakti" xix) Magazine and News Letter xx) SAR Submitted to NAAC xxi) AQAR Submitted to NAAC xxii) Different Activities xxiii) Alumni Association Byelaws xxiv) Admission forms of different faculties xxv) Scholarship form xxvi) Seminars/Workshop xxvii) NCC Activities etc. In addition to above, library has**

the facility of NList, The facilities of SMS, whatsapp and Email are also available. Institution has provided intercom in Office library, Principal room, BCA Department, Managers room, Computer room, Teacher Education Department and in the gate. CCTV Camera has been installed in gate outside, parking, Canteen, Language lab, Library, B.Ed.Classrooms, ICT Lab, BCA Staffroom, Store room, Computer lab, BCA Class room, B.Sc. Class room, B.A. Class room, Galary, Stair, B.Ed. staff room, BTC Class room, Office, Principal room, field. There is IQAC, management committee and general body wherein desired informations are received and provided properly. ParentTeacher Association is also an appropriate place for exchange of any type of information. As a traditional system, there is a enquiry cell where one assistant remains present to attend the queries of students, guardians and other stockholders. Few boards have been placed on college campus which provide necessary related information. Board placed in campus for Vision, Mission and Value has full details for the information of every type of stockholder. Board of Student's charter provide the knowledge to the students about their duties, rights and liabilities during TeachingLearning and at the same time, board also provides knowledge to the institution about right, duties and liabilities towards students. This board has been placed in the campus as desired by UGC. Then, there are other boards for AntiRagging Committee and Anti Women Harassment Cell, where necessary details in addition to the name of office Bearers are provided. In the gallery of the college, there are Sun boards for Student Grievance Redressal Cell, Students Council, Name of members of IQAC, name of three management committee representatives to attend the grievances of teachers and other staff members. The concept of Mahavidyalaya. List of Annual days and also the list of meritorious students are also placed in the gallery. Quotation of reputed writers are also available there. Institution receives information/opinion about various points by way of feedback from

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has active Internal Quality Assurance Cell (IQAC) which has decided to have a separate committee named "Curriculum Implementation Committee". Main function of this committee is to ensure that entire curriculum prescribed by our affiliating body for different faculty, is effectively implemented within stipulated period .First of all, prescribed syllabus is provided to all faculty members at the starting of the session and same is discussed at length keeping in view past year`s experiences and looking to the academic calendar of the university and also the academic calendar of the Institution prepared by IQAC, Plan is decided to conduct effective teaching-learning .One unit in every subject is left for self-study by students. However, in this case, students are free to seek guidance from teacher in case of need. Curriculum Implementation Committee suggests faculty members to prepare time-table wherein sufficient space is given for co-curricular/ extracurricular activities including NCC/NSS.Provision is made for participants of NCC/NSS and other beyond class-room activities for remedial teaching ,mentoring , guidance and counseling ,library and supplementary services. All faculty members are required to prepare subject wise Annual Plan,Unit Plan and the plan for Assessment & Evaluation as per internal policy which has been prepared under the guidance of IQAC.Theory and Practical run concurrently wherever it is required and possible.All faculty members submit their lab requirements of lab equipments and chemicals to Management through Principal and same is provided well in time ,Annual Plan,Unit Plan ,Assessment & Evaluation is put up in the meeting of IQAC for suggestions and approval. Faculty members are suggested to prepare a schedule for workshop,seminars,guest lectures .Wherever is required ,students are taken for the tour of the Institutions like I.I.T. ,Botanical Garden etc..Students of B.C.A. are sent to different institutions for job training where they get certificates also.Every year, students organize exhibition where their knowledge is exposed .Every quarter, Curriculum Implementation Committee meets for monitoring and assess implementation of curriculum and the proceedings of this committee are put up in the meeting of IQAC .Management of the Institution effectively monitors whole things regularly.Institution has its own system for Assessment & evaluation to ensure whether objects of Institutional Vision , Mission , Course and Programme Outcome ,Students Expectations and local Needs are being achieved. A Copy of syllabus is provided to the students also at the time of Orientation Programme so that they may also remain vigilant about effective and timely implementation of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development

| CIG | BDP | 01/01/2019 | 180 | EMPLOYABILITY | COUNSELLOR |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	140	5

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BASIC COMPUTER COURSE	20/08/2019	75
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	COMPUTER APPLICATION	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Every service provider and producer imagines that service being provided by him and his product is of the best quality .But actually it is the consumer who makes the real assessment and accordingly, evaluates the quality of services or product. Degree of level of satisfaction remains, the key factor for assessment evaluation .The Management of the Institution has always been very serious to quality education which is the base point of image of the Institution. Therefore , at the initiation of the Management , the agenda was put up in the

meeting of IQAC and the proposal was passed unanimously .During the course of meeting, the decision was to obtain views from community, academicians, alumni and students .It was opined to seek the views about acceptability of curriculum ,infrastructural facilities ,teaching-learning and overall opinion about the Institution. Accordingly, formats are prepared and same are provided to different stakeholders .Feedback forms are collected and stakeholder wise , they are grouped .Our computer department attends to the process of feeding category wise and stakeholder wise. For example, views of every stakeholder about library facilities , infrastructural facilities , lab facilities ,teacher quality,teaching quality ,assessment evaluation social responsibility ,attitude of management and staff etc.Views are separated under -5- scale i.e. excellent, very good,good ,average and unsatisfactory. Feedback from students are obtained after declaration of result .Hesitation and fear point of students are kept in mind so that they do not have any fear for harassment .Feedback received from various stakeholders on overall programme of the Institution is putup in the meeting of IQAC and therafter, proceedings are sent to be submitted in Managing Committee Meeting. Deficiencies are located by IQAC and same are further deliberated in Managing Committee.To remove the deficiencies ,remedial measures are decided to remove them.Wherever so is required , accountability is fixed and Management deals with such cases suitably.Now, IQAC has decide to obtain feedback only online and to process analysis and conclusion system more scientifically looking to the fear and hesitation element amongst community,students and alumni.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	1800	580	580
BA	art	1080	265	265
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	902	Nill	25	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	4	4	4	3	3
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Though mentoring is conducted for which total strength of the students is allocated amongst all faculty members .For any problem .student contact the teachers ,he/she record his/her grievance in register and after interaction .the details of conversation and outcome are also recorded.Wherever,teacher feels the need of follow-up ,same is being done.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
902	25	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	Nill	25	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nill	Lecturer	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	I YEAR	23/03/2019	28/05/2019
BA	BA	II YEAR	23/03/2019	27/05/2019
BA	BA	III YEAR	06/04/2019	23/05/2019
BSc	BSc	I YEAR	01/04/2019	27/05/2019
BSc	BSc	II YEAR	02/04/2019	27/05/2019
BSc	BSc	III YEAR	03/04/2019	17/05/2019
BCA	BCA	I SEMSTER	07/12/2018	20/02/2019
BCA	BCA	III SEMESTER	06/12/2018	20/02/2019
BCA	BCA	V SEMESTER	05/11/2018	05/02/2019
BCA	BCA	II SEMESTER	20/05/2019	17/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our IQAC has approved its own scheme for assessment evaluation of certain activities internally and this scheme is over and above what is prescribed by university. Our scheme provides for continuous assessment evaluation by teaching staff .Our scheme provides for Period -End Assessment in which every

teacher has to consume first 5/7 minutes to assess,if any students wants to clear any doubt about yesterday`s delivery .Teacher may also assess by asking any question to any student.Therafter,teacher starts day`s delivery but again leaving last 5/7 minutes for any clarification .This way ,teacher gets the time to assess his own teaching methodology. There is a system of Unit-End assessment and mid-term assessment which may be by way of objective test .Answer sheets are shown to students. There is a system to assess co-curricular /extra-curricular activities and extension activities.Interface session is a session organized in enjoying manner which assess and evaluate the progress of students after completing certain units.This is our Best Practice in use,details of which are enclosed separately. Students are put into practice for self-evaluation and the way to provide frank feedback to Institution on demand.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACADEMIC CALENDER 2018-19 (GENERAL FACULTY) Sl. No. Description Date 1 Admission Process 31 May,2018-30 June,2018 2 Classes Start 31July,2018 3 Recruitment for NCC Cadets 13July 2018 4 Starting of On-Line Examination Form Submission 20 July,2018 5 College Foundation Day 08 August,2018 6 Induction Programme 08-09 August,2018 7 Skill Test by Anweshika – A Physics Lab(Proposed) 20 August,2018 8 Awareness Rally against Plastic use 26 August,2018 9 Teacher's Day 05 September,2018 10 Hindi Day 14 September,2018 11 Vishwakarma Puja and Gosthi 17 September,2018 12 Workshop on Women Empowerment 01 October,2018 13 Swachhata Rally in Different Places 02 October,2018-15 October,2018 14 Alumni Association Meeting 22 November,2018 15 NCC Day 24 November,2018 16 Parents-Teacher Association Meeting (Proposed) 05 December,2018 17 Youth Festival 15-16 January,2019 18 Republic Day 26 January,2019 19 NAAC sponsored seminar on on "NEED FOR RESEARCH AND INNOVATION IN TEACHING METHODOLOGY". (Proposed) 27-28 January,2019 20 Eye Camp 02 February,2019 21 Voters Awareness Rally April,2019 22 Yoga Day 21 June,2019 Note – 1- Regarding admission, examination and holidays , University calendar would be followed. 2- Rally's and activities relating to government scheme, schedule prescribed by authorities will be followed. 3- Assessment and evaluation will be conducted as per internal policy and processor of the institution. 4- Inter-phase session and group discussion to be organized every first Saturday. De bate and one field work on every second Saturday. Quiz and one field activity on every third Saturday . Assesment and evaluation of every above activity to be declared and any objection to be attended, activities wise feedback to the student to be given on this day only. Date- 25-04-2018

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

All out comes are almost ready and will be uploaded by the end of next month

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Art	95	88	92.63
BSC	BSc	Science	491	314	63.95
BCA	BCA	Computer Science	16	16	100

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Analysis of SSS could not be properly done as soon as, it is completed, same will be uploaded.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	NAAC	0.95	0.95

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cyber Crime Awareness	ALL Faculty	31/08/2018
C Programming	BCA	11/10/2018
Role of Educational Institution in election	All faculty	13/12/2018
Basics of Mathematics	B.Sc PCM	21/12/2018
Role of Yoga on Mental and physical development	All faculty	21/06/2019
National Seminar on Need for Research and Innovation in Teaching Methodology	General Faculty jointly with Teacher Education Department	27/01/2019
Workshop on Periodic Table	B.Sc PCM	26/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	01/12/2019

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	Nill	0

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
HINDI	4

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Nill

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	4	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Matdata jagrukta Candel march in	NCC	4	30

phoolbag kanpur			
Matdata shapath programme	Hindustan News Paper/ NCC	5	27
Matdata Rally in Ghatampur	NCC	8	35
Swakshta Abhiyan in Kushmanda temple Ghatampur	NCC	4	30
Run for Swakshta Abihyan	NCC	6	28
Surgical strike per pared	NCC	10	40
Polythiene Jagrukta Rally	NCC	5	35
[View File]()			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swakchhata Abhiyan	Appreciation Certificate	Municipal Corporation Ghatampur	30
[View File]()			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Voter Awareness	NCC with General Faculty students	Rally	3	59
Ganesh Parvh	NCC with General Faculty students	Rally	6	27
Aids Awareness	NCC with General Faculty students	Rally	4	38
Swakshta Abhiyan	NCC with General Faculty students	Rally	5	60
[View File]()				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
[View File]()			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	01/07/2018	01/06/2019	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
EICT Academy IIT Kanpur	24/05/2019	on-line cources	7
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
350000	323857

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	1.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14600	1488066	Nill	Nill	14600	1488066
Reference Books	491	Nill	Nill	Nill	491	Nill
Journals	31	18450	Nill	Nill	31	18450
CD & Video	143	Nill	Nill	Nill	143	Nill
Library Automation	1	20000	Nill	Nill	1	20000
e-Journals	1	Nill	Nill	Nill	1	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	01/07/2019

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	50	2	2	50	2	12	10	0
Added	0	0	0	0	0	0	0	0	0
Total	65	50	2	2	50	2	12	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer in every department with internet, LCD Projector is available in ICT room	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilites
500000	337893	1200000	1211683

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MAINTENANCE POLICY AND PROCEDURE Our IQAC in its meeting dated 18th Dec., 2018 discussed in detail about the need of formulating its own policy and procedure for maintenance of various components of infrastructure in institution . Accordingly, the responsibility was assigned to the team consisting of following members :-- 1 Lt. Vivek Trivedi - Senior Faculty of BCA Department 2 Shri Amit Kumar Srivastava - Librarian 3 Shri Satya Narayan - Office Assistant 4 Shri Vimal Tiwari - Office Assistant 5 Shri Ved Prakas - Supporting Staff The committee had met on two different dates on 13.12.2018 and on 15.12.2018. After thread bare discussion, the committee framed following policy and procedure :-- The institution has already formed policies relating to the Staff Service Conditions, Administrative Powers, Plan, Planning and Assessment and Evaluation Procedure etc. The institution has also framed its own vision, mission and value for both Teacher-Education Faculty and General Faculty. Over and above, our library department and BCA department are also having their own vision, mission and value. All these policies are guiding factors for the smooth running of the institution and also for constant growth of teaching-learning here. The maintenance policy and procedure would be useful for maintaining, repairing and replacing certain components of infrastructure. At present, infrastructure consists of building, furniture, computer, library, laboratory, CCTV, submersible pump, hand pump, vehicle, generators and furniture etc. It has been decided by the committee that above named committee members would be responsible for maintaining, repairing and replacing on need base as and when so is required and necessary. About minimum 5 of the total budget is to be allocated for the maintenance and repairing whereas cost of replacement will depend upon the item to be purchased from the market. PROCEDURE Committee is of the opinion that there should be a prescribed format on which department in-charge or staff responsible would submit the requirement. The format is also being finalized. It is to be submitted to the principal of the college. Form should give full details of the requirement and also the estimated expenditure. The principal on receipt of the request, may directly pass the instruction for the maintanence and repairing provided expected expenditure is upto Rs. 5,000/-. However, if estimate exceeds this amount, in that case, principal will seek the consent from the manager or in his absence, looking to the necessity, principal may seek the consent of Lt. Vivek Trivedi. But looking to the nature of the emergency, time will not be killed in procedure and work should be done pending final approval of the manager. Where ever any purchasing is to be done for replacement or for repairing etc.,minimum three quotations should be obtained and the committee is empowered to act as per quotation of minimum amount but with quality. The committee also decided to enter into agreement with concerned expert agencies and it should be made very clear that every year, three times visit will be made by expert for every component. Service charges must

http://ssdckanpur.org/images/documents/MAINTENANCE%20POLICY%20AND%20PROCEDURE.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Freeship	909	1384800
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0

View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	13/08/2018	24	As institute level
Yoga	18/08/2018	40	As institute level
Bridge Courses	11/08/2018	10	As institute level
Language Lab	13/08/2018	25	As institute level
Remedial Teaching	18/08/2018	30	As institute level
Soft Skill Development	15/08/2018	40	As institute level

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Coaching for SSC	Nill	13	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
123	123	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stdeunts placed	Nameof organizations visited	Number of students participated	Number of stdeunts placed

00	Nill	Nill	Nill	Nill	Nill
	View File				

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	0	0	0	0
	View File				

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Ekal, Group Song	As institute level	15
400 mt Run	As institute level	9
Chitrakala	As institute level	5
Mehndi	As institute level	10
200 mt Run	As institute level	8
Pot Decoration	As institute level	6
100 mt Run	As institute level	8
Quiz	As institute level	15
Rangoli	As institute level	8
Eassy	As institute level	5
	View File	

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Republic day pared in new Delhi	National	1	1	SSDC0000 5307	NISHKARSH SINGH
	View File					

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To develop leadership attitude and aptitude amongst students, our Institution has formed Student Council under the guidance of one senior teacher. At the start of the session, Institute conducts a Induction Programme for new

students. On colcluding day,election or co-option of those seats of the council which are reserved for first year is done .Remaining seats are filled from all other faculties either by election or by co-option. To complete the process of election , the authorised teacher consults the senior students ,especially the ex-office bearers of the council and entire process is completed. Normally, in Self-Finance Colleges that too of remote area ,students are seen isolated from such activities and therefore, our teachers are required to search and identify students to fill the maximum seats of the council. Council meets quarterly but may meet any time looking to the needs .Till now,Council could not prepare its own bye-laws but at the insistence of the institution now ,our authorised teacher and 3-4 senior students are on the job of preparing bye-laws of the council. There is representative of students in Internal Quality Assurance Cell (IQAC) ,Library Advisory Committee, Anti-Woman Harassment Committee ,Anti Ragging Committee and Disciplinary Committee. Student Quality Management Council is also a part of Student Council. The only function of SQMC is to observe as to whether student, feel satisfaction with the teaching of faculty members and all students get affectionate response from all teachers. Institution has placed " Student Charter"and Institutional Vision ,Mission and Value on the campus.SQMC members are supposed to see that teaching-learning goes as per Vision,Mission and all facilities are provided to meet the purpose of quality education.In case,there is any deficiency ,SQMC may meet to the Principal and even to the Management Representative.SQMC may only communicate and persue but cannot work as a parallel to the Principal or Management. There are other communities wherein students representatives are put like grievances cell,Magazine Committee,Extension Committee .A Committee named Games Sports committee consists of only students organizes every year 2/3 days Youth Festival .Whole session games sports are looked by this committee. Management supplies games sports items and facilities .A separate room is provided by games sports. Since all expenses are born by Management , hence no special collection or donation is permitted .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

57

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

03

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is having two practices where the system of the decentralization and participative management are being applied. First is Internal Quality Assurance Cell (IQAC) and second is the Managing Committee which is administrative body of the institution. In both practices, power is decentralized and one man rule is not applied. All decisions are taken in the meeting where everybody is free to give his opinion on any matter and nobody

remains under pressure or undue influence from any corner. In IQAC and in management Committee, well in advance agenda of the meeting is circulated to all participants who attend the meeting after proper preparation. IQAC is post accreditation quality maintaining measure, Therefore, as soon as Peer Team Report was received by the institution, immediate steps were taken to form Internal Quality Assurance Cell. In this cell, the representative of Alumni, Community, students and Management are the members. The principal of the institution is the chairperson and senior teachers are the members of this cell. Over and above, the representative from financial sector and village pradhan are also included in the cell. The administrative body of the institution has given financial powers to meet the urgent needs of the institution so that IQAC may not be required to rush to the management to meet any small expenditure. Authority has already been given to the head of the institution to incur sundry expenditure to meet the small needs. IQAC is alsoauthorized in consultation with all the members to plan and organize any academic and administrative activity in the institution for which no permission is to be obtained from management. However, such cases are to be brought to the notice of management representative just for information and record. IQAC is authorised to discuss and decide any community work in consultation with community representative and village pradhan. Alumni support with the suggestion for the improvement of image in the market and also for any new product demand of public. Alumni and student representative both contribute in collecting the feedback on various parameters. Seminar and Workshop are conducted as per decision but in this case, head of the institution is to seek prior consent from management because activity may require huge expenditure. IQAC is also supposed to meet various academic committees and administrative cells to be aware with the proceedings of meetings and their activities. In short, IQAC works as a total controlling body within the institution and teachers, students, clerks/peon, community member and alumni contribute in the discharge of duties with the help of management representative. So for managing committee is concerned, head of the institution and the representative of teaching and non-teaching staff represent there. These representatives participate in meetings and views are expressed without fever and fear. Management has codified system for decentralization of the power and participative management through this codified system. Management normally avoids to interfere in the working of the principal and no undue influence or pressure is put on anybody. Grievance cell not only for students but

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Regarding admission of students, there is admission committee under the leadership of Principal of the institution with senior faculty members from every faculty. Admissions are granted on the basis of FIRST COME FIRST GET. There is no system to invite applications for admission. However, opening and closing date are decided by affiliating body. Reservation policy, though is not applicable in case of private colleges, still our institution at its own level keeps this factor in

	mined. Proper fee concession is given to poor and meritorious students. State Govt. grants scholarship to the students belonging to different categories on the basis of its own criteria. Students are having opportunities to pay the fee for whole session in two or more installment. This facility has been given by the college looking to the financial position of the village persons of remote area.
Industry Interaction / Collaboration	Institution is a Self-Finance College and no private industry shows any interest in enterning into any collaboration or interaction ,Of course, informally the management of the institution invites the authorities of two/three industry for addressing the students and also for organizing any workshop relating to the placement cell.
Human Resource Management	Institution has been encouraging teaching and nonteaching staff to go for training for professional development. Requirement of the staff is assessed and accordingly, advertisements are released in reputed news papers inviting application to fill up the vacancies. Selection of teaching staff is done by the panel decided by affiliating body wherein there is a representation of management and head of institution. It is ensure that optimum utilization of teaching and non-teaching staff is made and no one is put under burden and also that no one is wasting time and energy. Institution is having its own service condition which provide for leave rules, PF rules, uniform to non-teaching staff and various welfare schemes including granting of loans to the needy staff.
Library, ICT and Physical Infrastructure / Instrumentation	Our library is having the facility of N-List, Book Bank facility. A small library has also been established in the village as a community services. There is a Library Advisory Committee where in students representative is also there. New arrival are informed well in time. Institution has two Computer Labs and Wi-Fi Campus. At present institution is working to provide a smart class room. Projector has been provided in seven rooms, multipurpose hall and language lab and

	computer labs. Intercom facility is also available. Regarding physical infrastructure institution has not made any major change in the no. of class rooms etc.
Research and Development	Institution organizes seminar and workshop very frequently. Activities are organized to introduce and encourage the element of scientific temper and critical amongst all students. Teachers are encourage to publish articles in reputed journal and also to write books. For these both activities, institution is having a scheme for financial awards. Institution also provide leave and financial assistance for teachers for attending seminar and workshop sponsored through reputed agencies. Being Self-Finance College, students of BCA are given project work which improves their research capability.
Examination and Evaluation	Institution is following the guidelines issued by affiliating body regarding theory and practical examinations which are conducted annually. University has also introduced a system to permit the students to re-appear in one paper if he/she is fail by marginal marks. But at institution level, IQAC had approved its own system for Assessment and Evaluation internally and a codified policy is applicable in the institution. For this system, institution has published a booklet which is provided to all the teachers to follow the same. During Induction Programme, students are also informed about the system of Assessment and Evaluation of not only teaching-learning but also of every activity including games, sports, classroom, seminar, exhibition and etc. Period-End Evaluation introduced in the college is very much effective and is appreciated even by students.
Teaching and Learning	Teaching-Learning is main function of the institution. Teaching learning is systemized as per Annual Plan, Unit Plan and also the plan for Assessment and Evaluation. One unit in every subject is left for self study in every subject as per UGC Guidelines. Institution has introduced various other activities through which teachinglearning is developed other

	than lecture delivery like class room seminar, debate, poster presentation, exhibition and tour etc. Institution gives priority for introducing and encouraging scientific temper and critical thinking among all students. Provision has also been made for Remedial Teaching, Guidance and Councelling. Teaching-learning is also strengthened by different co extra curricular activities.
Curriculum Development	Institution has formed a committee named curriculum Implementation committee. Principal and one senior teacher from different faculties are the members of this committee. Committee meets quarterly to assess wheather teaching-learning goes as per schedule. At the start of the session, under the guidance and supervision of the committee all teachers are required to prepare subjectwise Annual Plan, Unit Plan and also the plan to conduct various co/extra-curricular activities and periodical Assessment and Evaluation of not only teaching-learning but also of various activities. The proceedings of Curriculum Implementation Committee are put up in meeting of Internal Quality Assurance Cell for the approval and suggestions if so required.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Computer with internet facility provided
Administration	Computer, printer with internet facility provided
Finance and Accounts	Computer, printer with internet facility provided
Student Admission and Support	Computer ,printer with internet facility provided and also soul system under INFLIBNET installed .
Examination	All work of student as roll list, verification, admit card and attendance are online

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	Dr. Bhawna Sharma	Biodiversity	UGC	16470

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Low cost/ No cost exper iments through Anveshika	NIL	20/08/2018	20/08/2018	5	Nill
2018	BCA Workshop	NIL	11/10/2018	11/10/2018	4	Nill
2018	Identifi cation of Fake- Currency	Identifi cation of Fake- Currency	03/11/2018	03/11/2018	6	9
2019	Roll of Dress and Address	Roll of Dress and Address	02/03/2019	02/03/2019	10	9

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	Nill	01/07/2018	01/06/2019	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1- Performance Linked Salary, 2-Group Insurance Scheme, 3- P.F. linked Insurance, 4-Medical Aid, 5-Overcoat ,Blanket and Torch, 6-Special	1- Performance Linked Salary, 2-Group Insurance Scheme, 3- P.F. linked Insurance, 4-Medical Aid, 5-Overcoat ,Blanket and Torch, 6-Special	Freeship Shakti Scholarship Yojna

Contribution, 7- Concept of Mahavidyalaya Pariwar, 8-Incentive Committee, 9-Representation in Sub-Committees	Contribution, 7- Concept of Mahavidyalaya Pariwar, 8-Incentive Committee, 9-Representation in Sub-Committees

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution very regularly say every year ,conducts internal as well as external audit.The person to conduct Internal Audit are identified in Management Committee .Earlier,the audit clerks attached to the Chartered Accountant used to come but now, the office bearers of Managing Committee having long experience of work in Bank are coming.They conduct the audit of staff attendance ,leavevrecord ,lab materials ,purchased ,consumed, cash management ,daily vouchers filing and salary record in addition <> record etc.They submit their audit report ,Management submit rectification report. This audit is conducted half yearly.So far, external audit is concerned , same is conducted by Chartered Accountant only every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Being self -finance Institution manages from own sources	0	NIL

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	C.A	Yes	two academician
Administrative	Yes	Governing Body	Yes	office Bearer

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

To arrange NCC for girls To start coaching of SSC/Banking To provide safety for girls during field engagement

6.5.3 – Development programmes for support staff (at least three)

Identification of fake currency up keep of greenery in campus Care for dress and address

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. MOU Signed with IIT, Kanpur for On-Line Courses 2. Workshop on Inter prenorial Skill Development with the Co-operation of IIT, Kanpur 3. Institution of Tower of Airtel to ensure regular avaibility of Internet facility.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organisation of NAAC Sponsored seminar on Need for Research and Innovation in Teaching Methodology	27/01/2019	27/01/2019	28/01/2019	80
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Adverse effects of gender disparity in college village	01/07/2018	01/07/2018	58	33
Kanya Bhroon Hatya (Role Play in Lauli Nearby Village)	30/10/2018	30/10/2018	90	53
Public Awareness about need of gender parity in nearby village Harbaspur	20/11/2018	20/11/2018	28	9
Really in college village on "Beti Bacho Beti Padhao"	11/06/2019	11/06/2019	31	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
40

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Special skill development for differently abled students	Yes	1
Provision for lift	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	7	7	26/07/2018	1	Rally for polythene risk awareness	Polythene Free	137
2018	7	7	02/10/2018	1	Collective Race	Voter Awareness	71
2018	7	7	03/01/2018	1	Release of Mahila Shakti Bodh Patrika	Women Empowerment	50
2018	7	7	02/01/2018	1	Women Empowerment Workshop	Gender Parity	67
2018	7	7	19/11/2018	1	Women Skill Development	Gender Parity	71
2018	7	7	21/12/2018	1	Women Financialy Empowerment Awareness	Women Empowerment	48

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Ethics and Human Values	01/01/2019	Ethics and Human Values

		Uploaded on College Website
Code of conduct for Students, Teachers, Principal, Management	01/01/2019	Code of conduct for students, Teachers, Principal, Management Uploaded on College Website

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Release of Mahila Shakti Bodh Patrika	03/01/2018	03/01/2018	50
Women Empowerment Workshop	02/01/2018	02/01/2018	67
Women Skill Development	19/11/2018	19/11/2018	71
Women Financialy Empowerment Awareness	21/11/2018	21/11/2018	48
Plastic Free Zone Rally	10/10/2019	10/10/2019	85

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastics Free Campus 2. Parthenium Control 3. Swachh Bharat Yojana 4. Rain Harvesting 5. Restriction on Petrol/Diesel Driven Vehicle

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A- Best Practices in Value-Added Education (PARENTS` PRAYER) 1.) Goal:- Institution felt its moral duty to create and develop the awareness amongst all students about their sacred duty to serve their parents at every time but particularly during old age.Institution, therefore, started "Parents` Prayer" in morning assembly as a part of value- added education mainly with following objectives:- 1) To charge the students to understand the status of parents who are next to Almighty. 2) To educate students about their moral duties towards their parents. 3) To encourage the students to develop awareness in society also to respect and serve their parents and not to humiliate them. 2.)Context:- Sufferings of aged parents in many families, may be rich or poor, prompted the institution to charge its students emotionally for commitment to the service of their parents particularly in their old age as they are next to Almighty."Old Age" is the most delicate and fearful period when many parents are treated as neglected and burden whereas this is the time when parents want someone near to them who may care ,who may offer one glass of water and who may talk to them atleast for half-an hour in a whole day.These old parents in many families are so tortured that are forced to pass the days of their remaining life in Ashrams leaving their homes. 3.)Practice:- Institution provides prospectus to every student and "Parents` Prayer" is printed on first page with the instruction to every student to participate in morning assembly.This prayer has also been placed on Notice Board near the prayer ground. Immediately after Parents` Prayer,prayer to Almighty and then National Anthem follows.After that, 2-3 students are required to address the gathering by a thought provoking quotation relating to life- management which develops creative thinking in every student. In class-rooms ,whenever any opportunity comes,teachers talk to students about

this prayer and encourage students to popularize it amongst community members.Institution has sent the text of Parents` Prayer to all nearby schools either on demand or at its own. Students may be a boy or girl ,may be belonging to any religion or caste are free to pay respect to their parents as they want i.e. by touching the feet or the way they want before they depart from home to college.Institution wants to inculcate the feelings of moral duty towards parents .Institution encourages the students to commit to their parents respecting them as next to Almighty .Through this prayer, students are taught that every son and daughter remain whole life indebted to the parents and, therefore,they pray to Almighty to provide moral and physical strength enabling them to serve parents even at any cost 4.) Evidence of Success :- This prayer is being hailed every where.Village citizens appreciate this prayer recognizing as moral ethical- value- oriented(SANSKARIK) education related with ground reality of life.The result is that nearby schools have taken the text of the prayer from institution and they may start this prayer in their schools subject to the consent of their management.This shows the acceptability of spirit of prayer. Moreover,many students are now coming to college after taking blessings from their parents as has been communicated by many guardians. It was the practical experience of the institution that students were not coming after taking blessings of their parents but now , students have realized the value of respect to their parents and they come with blessings of their parents. Earlier, students were treating their parents only as elders ,their supporters and caretakers but now they are respecting as next to Almighty. 5.) Problems Encountered and Resources Required:- Whenever our students try to convince the community, some of even educated boys and girls take it as interference in their family affairs and such so-called young,treat our students as 'extra-smart' and 'showy' .In certain families,wives do not permit their husbands to touch the feet of parents even in festivals.These wives treat this prayer as outdated saying that days of Ram and Shravan Kumar have gone long back. Institution is not discouraged .To encourage the community to serve their parents, frequent contacts directly by institution representatives or through our some talented students specially girls, are made The biggest problem which institution is facing –is hesitation and shyness amongst some students due to which they avoid to depart from their homes for schools after touching the feet of parents and after taking their blessings. Whenever ,institution talks to students to serve their parents ,some of them give a circasting smile to change the thinking towards parents .Many village citizens have also been helpful in this value-added task. Prayer ground, students ,teachers/community and harmonium are only required resources. A- Our Best Practice in Teaching Learning (INTER-FACE SESSION) Initiation: The technique was initiated as a self-evaluating teaching-learning process throw complementary participative activity. The institution had planned in 2008-09 to introduce its own entertaining system which may be used as a multi-skill developmental activity for a STUDENT AND ALSO which may develop self-knowledge managerial talent. Objectives: The technique has been brought in use to meet following objectives: 1- To keep a student alert and attentive in classroom during transactional processes. 2- To encourage self-knowledge managerial talent of a student through participatory exercise. 3- To develop the skill and technique of asking questions, replying questions, listening questions and answering the questions with patience. 4- To replace cramming (memorizing) through activity based teaching-learning process. 5- To develop concentration level and self-evaluation level. 6- To develop communication skill. Practice: Whole section is divided in two parts: leaving sufficient space as gallery to enable the teacher- educator to move as guide/referee/controller. Students are communicated the subject/unit that has hardly been enter acted because inter-face session exercise is restricted that day only to that subject/unit-One or more than one teacher-educator may remain present on front dais. Subject teacher permits to toss wining side to start to ask the question and other side

responds. Following obstacles are noteworthy:- 1- Weak education system at base level. 2- Poor attendance 3- Lack of inclination to become a good academician. 4- To obtain degree anyhow preferably through unfair means in examinations. 5- To seek admission by some students as time gap arrangement. 6- Education scenarios that does not even believe what to say to conduct any activity except class lecture. Impact: Inter-face session is an "Antyakshari " tournament with 'Win-Loose' psychology. The participants are supposed to come well prepared as exercise gives an opportunity to them to so their grasping capacity, quick responding capacity, clear expressing capacity and ultimately to place as champion in class. But there are some students who remain as sleeping participants. Our teacher-educators go to their seats, teacher-educator gets success but some students we may say, of rough and tough nature, start to avoid attending class even. There are students who come as a time-gap arrangement or to obtain their degree anyhow. Tough, this experience is mental exercise for which we should not expect all students to participate wholehrortedly particularly in present educational scenario but still our many students wait for the date very eagerly and they come well prepared may be because of 'win-loose' psychology. Now, we are submitting below our experience also why we are calling this exercise to be our "Best-Practice in Teaching-Learning":- 1- Teacher -educator gets the opportunity for continuous and unbiased assessment of all students without using pen and paper but in a complementary and participative manner. Students himself remains present to object if monitoring teacher gives wrong comment and other students feel free to cross the assessment and evaluation . One way, student himself gets the choice to assess his own performance. 2- The quality and quantity of output of exercise speaks much about the quality of input and also resources of transferring the input. 3- Teacher-educator gets the scope of think about his inter-active strategy and methodology. 4- Students grasping capacity, his pre-knowledge, level of concentration in class-room interest is easily determined. 5- It connects with more teaching-learning style developing high order of thinking skill. Exercise also helps in reflection and retention capacity. 6- Exercise is a kind of 'simulation' which is used by students for learning by listening and doing both. 7- Students get an academic forum not only to utilize the other student's strength and expertise but also to acknowledge and appreciate them. 8- Within limited time frame, there we get opportunity for collective assessment of both teaching and learning. Conclusion: As already stated earlier, this mental exercise has been introduced on experimental basis that requires now encouragement from some expert at this stage. But on one point we are convinced that this exercise has proved to be useful to teachers and students both and presently, is adopted only by our institution. Which all above submission, our institution has treated to be "The Best practice in Teaching-Learning". Resources Required:- 1- H.O.D.(B.Ed. Department) 2- Teacher-Educator 3- Student-Teachers 4- Class-Room 5- Dias 6- Referee Contact for Details: 1- Shri Shiv Saran (H.O.D.) Mobile No.9838700828 2- Dr. Jay Kishor Mobile No.7607307880 3- Student-teachers

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://ssdckanpur.org/images/documents/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

PRACTICE IN EXTENSION AS OUR DISTINCTIVENESS TECHNICAL SUPPORT SERVICES FOR AGRICULTURE THROUGH FARMERS` CLUB Purpose:- The purpose of the practice is on the one hand ,to provide technical support services for farming and allied services and on the other hand ,to encourage creativity,critical thinking and

scientific temper amongst students through such support services .Its objective is also to prepare the students to face the challenges of emerging job markets and to build entrepreneurship spirit both in farming and allied field.Practice is effective kind of experimental learning and is also covered under the activities of Extension and Institutional Social Responsbilities(ISRs). Continuous two way interaction through Farmers ` Club between farmers and experts in a structured manner is the most critical component of the Institutional Distinctiveness. Agriculture sector needs to grow at a faster rate than in the past to allow for higher per capita income and consumption.With this back drop institution has set up a Farmers` Club which provides all technical support system (soil ,Water testing ,pesticides, insecticides ,pathological guidance,)fertilizers,verterinary services ,consultancy and knowledge.It has been proposed to start these services not all at a time but within a span of 3/4 years. Most interestingly, all proposed activities would inculcate and encourage critical thinking,creativity and Scientific temper amongst students and that would also provide community orientation and true contribution for social responsibilities. Practice:- Farmers Club is a forum which provides technical support services like soil and water testing , preparation of wormy composed khaad ,seed distribution ,veterinary related consultancy and bee-keeping .It also provides knowledge and skill about agriculture production and banking facilities relevant to the field. Transfer of knowledge about latest technology ,seed fertilizers and irrigation facilities receive top priority as these factors help in the increase of production and services directly.Periodically veterinary camps are organized where treatment of sick animals is done,medicines are prescribed as precautionary measures and detailed consultancy is provided for upkeep of live stock. Scientists of agriculture field and dairy field visit the campus to interact with farmers directly and to convince them in their simple local language.Villagers do not agree to any change easily .They also do not like to hear any critism of their traditional methods and customs .Sometimes instution has to offer its own land and other belonging to be used for experiment. Pamphlets,posters and pocket books are supplied to the Farmers Club from CSA University,Kanpur which are distributed amongst farmers for knowledge and information dissemination.Agriculture exihibition is organized wherein innovative technology is presented for the selection and purchase . Bank officers are invited to apprise the citizens about various loan and deposit schemes including the use of credit cards.Every year seed of selected variety is distributed in college campus.All these activities are organized by our Farmers Club which has been established in the name of Shri Shakti Farmers Club under the guidance of CSA University,Kanpur.Members of the club have been enrolled by University Farmers Club which is a central office of our farmers club.Our representative goes on 6th of every month to

Provide the weblink of the institution
http://ssdckanpur.org/images/documents/Institutional%20Disticveness.pdf

8.Future Plans of Actions for Next Academic Year

Action Plan 2019-20 1. Curriculum Aspect : Maintaining quality on various parameters, follow Action Plan for 2019-20 is brought out :- i. To prepare for grading of teacher education and general faculty by NAAC. ii. To start one or two courses of IGNOU as add-on courses. iii. To introduce on-line courses. iv. To strengthen internship, field engagement, pre-practice teaching in B.Ed. faculty. v. To enhance the use of ICT in Teaching, Learning and Practice-Teaching. 2. Teaching-Learning Process :- i. To revise internal assessment and evaluation system to ensure overall development of students. ii. To ensure optimum use of Language Lab, Psychology Lab and Anveshika Lab in a structured manner. iii. To ensure effective curriculum to meet students expectations. iv. To develop full awareness about assessment and evaluation system, code of conduct during special

orientation to organized for students teachers and non-teaching staff. v. To ensure theory and practicals simultaneously as per need. 3. Research, Extension and College Orientation :- i. To organized to seminar and three workshop in Edison to regular inviting guest speakers. ii. To arrange for MOU with EICT Academy IIT Kanpur for on-line courses. iii. To encourage teachers for Ph.D. and NET/SLET. iv. To maintain punctuality and equality of journals named library waves and Andry. v. To ensure NCC for girls student one step towards gender parity. vi. To implement effectively as per instructions from higher authorities. 4. Infrastructure :- i. To ensure smooth availability of Internet facility. ii. To provide NCC firing ground. iii. To installed solar power of increase capacity. iv. To improve canteen facility. v. To insure good amount to improve library stock, infrastructure argumentation, whitewashing and furniture fixture replacement. 5. Student support :- i. To activate student council effectively and purpose oriented. ii. To introduce own scholarship scheme and welfare measures students. iii. To insure safety to girls students going to other school for practice teaching and also for community work. iv. To give orientation to teachers and students about uses of student supports services. 6. Management :- i. To encourage IQAC to use its financial autonomy. ii. To revise Plan, Planning and Policy of Institute. iii. To ensure effective implemental of Leave, Rules and guidelines about Professional Development of Teachers. iv. To ensure fair and unbiased Academic Audit. 7. Environment :- i. To provide for green Audit any alternate. ii. To strengthen upkeep of environmental resources. iii. To provide for "Jal Sanchayan" in the Institution.